



Meeting (No) **Extraordinary Meeting of the
POLICY COMMITTEE (4)**
Time & Date **6pm 6 July 2017**
Place **Neston Methodist Church**
Document **Minutes**

Present: Cllrs T Marlow (Chair), Carter, Chambers, Kynaston, and Roberts and Mrs A Kunaj (Council Manager).

Absent: Cllr Barker

PART 1: Items considered in the presence of the press and public

34 Questions and comments from residents: None.

35 Apologies for absence: None.

36 Declarations of Interest: None.

37 Other items

38 Next meeting: The next scheduled meeting was noted as 29 August 2017 at 6pm. An additional meeting will be called and will be held before 20th July 2017.

PART 2: Items to be considered in the absence of the press and public

39 Exclusion of the Press and Public

Resolved: To exclude the public and press for the remaining items because of likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

40 Staff Contracts

- a** Members considered the formal notification from a member of staff regarding contracted hours.

The meeting was suspended at 6.12pm and reconvened at 6.19pm.

Items 40b to d and f (below) were not discussed.

- b** To consider correspondence from a member of staff

- c** i. To consider the information received in relation to P03/33
 ii. To agree if the committee wish to take any further

- d** To consider the impact of the proposed changes on current job descriptions.

- e** **Resolved:** To pay additional hours for staff resources to deliver the Neston Victorian Christmas Festival market to a maximum of additional hours as used for 2016.

To recommend to Council that additional staff hours are paid to deliver the Neston Victorian Christmas Festival market to a maximum of additional hours as used for 2016, and that they be vired accordingly.

- f** To decide if and what changes to the Assets & Events Manager's contract are necessary and agree the terms of the changes.

- g** **Resolved:** To make payment of additional hours to the maximum of additional hours used by the Support Officer to deliver the Neston Victorian Christmas Festival and market 2016.

Chairman's initial and date

Jm 29/8/17

41 Appointment of Finance Manager

- a The recommendations of the interview panel for the appointment of a Finance Manager for Neston Town Council was considered.
- b **Resolved:** To make an offer of appointment to the post of Finance Manager for Neston Town Council to Mr T Godfrey.

Meeting closed at 7.35pm

Signed  Dated 29/8/17